

SALEM BRIDGE CLUB BOARD OF DIRECTORS

MINUTES OF REGULAR MEETING, January 15, 2019.

Call to Order, Attendance: At 10 a.m. on January 15, President Paul Graham called the meeting to order. **Present:** Paul, Dave Astle, Zina Galaka, Judy Lathrop, Susan Palmer, and Anita Walker. **Absent:** Joan Page. **Also present:** Jean McKinney, Club Manager; Joyce Judy, Game Director; Ross Hibler, club member.

Approval of Minutes/Welcome New Board Member. The minutes of the November 20 meeting and of the December 21 Annual Meeting were approved. Judy Lathrop, a new board member and the club's new treasurer, was warmly welcomed to the board.

Election of Officers. Paul was re-elected club president, Zina vice-president, and Dave secretary. Judy Lathrop was elected treasurer by acclamation at the annual meeting.

Financial Report/Table Count. Outgoing treasurer, Anita, presented the financial reports for November and December. The club lost \$1,008.21 in November and gained \$962.32 in December. Table count in November was 142-1/2 vs. 187 in 2017. Table count in December was 140 vs. 192 in 2017. Our bank balance as of 12/31/18 was \$11,795.97, down from \$12,144.59 on 10/20/18.

Club Manager.

1) Club Manager's Report for January. Since I was out of town over the holidays, I am out of touch with what has gone on for the last month. I understand Joyce Judy has directed a game and Don Pitt has directed some games. I haven't had much feedback on how that is going. Dick Jarvinen has completed the update for the website calendar and the DAP program. Dick and Rick installed this on Capital Manor's computer and Dick and Rick intend to install it on the KSAS computer this Friday.

McMinnville bought some of our plastic cards. We haven't settled on a price yet.

Someone has suggested that the club would be much better off if we had a permanent location where we could leave our tables up and not have to pick up and take down all the time. How does the board feel about this? It appears that we spend about \$1,800 per month in rent and setup fees.

Would you like me to explore an alternate place or would you prefer to stay here. I am sure our rent is a significant contribution to the KSAS budget.

Several people are working on documenting their duties for the next person who takes that role.

I have written detailed instructions for submitting the monthly report and other duties. Joyce Judy is writing instructions for directors' computer chores, Judy Lathrop is writing instructions for website chores, and Loren is writing detailed directions for his duties as our card dealing chair.

I hope to have all of these compiled and in a book before I leave.

Jean McKinney, Club Manager

2) Recording opening leads. I understand our present equipment can handle this function with very little adjustment.

3) Game Director Contracts/Employee or Contractor? Zina, Don Pitt, Joyce Judy, and Brian Breckenridge have signed the contract forms. I think Jerry Gordon has also done so. Loren and Gayle have not. I will talk with Gayle about this. Loren's concern is whether or not would be considered an employee or contractor. -- My concern is that there is quite bit of "direction and control" written into our existing contract form. This would suggest that directors are employees, not contractors. Employee status entails considerably more work for our treasurer than does contract status. For instance, if they are employees, the club would need to deduct withholding and FICA from their pay.

4) Find a New Place to Play? As it stands now, we are paying KSAS on average around \$1,200 per month in rent (\$16,000 per year plus \$2,000 a year for table set up. In addition, we have take down our tables and disconnect our computer after the Wednesday and Friday day games. On the other hand, as we found out when we were required to move from our West Salem clubhouse, it is very difficult to find an available and suitable playing area which has adequate parking and convenient access to food service at a price we can afford.

Unit Liaison. Susan says Unit 490 is considering holding two games with dinner in between at next year's Unit Christmas party. Note: This idea did not receive a positive reception

Minutes of SBC Board Meeting, 11/20/18, page 2.

Contract for Game Directors. Paul has finalized the contract to be signed by our game directors before January 1. **MOTION:** ZG/DA. ***"Approve the contract form drafted by Paul and approve requiring each game director to agree to its terms."***

The motion was approved unanimously.

Director Discretion at Capital Manor Games. **MOTION:** DA/SP. ***"Give game directors discretion over how many hands will be played during games held at Capital Manor."*** The motion was approved unanimously. **Secretary's Note:** In May, 2016, Kevin Kacmarynski (then Club Manager) instructed Miriam Brand to shorten the Wednesday and Friday night games at Capitol Manor to 24 hands. This was in response to the majority of players at those games wanting these games to be shorter. Kevin notes that ACBL requires that all sanctioned games be 18 boards or longer. Under Article V, Section 11(e) of our bylaws, it is the Board's responsibility to determine how its games are conducted. While the Board fully supported Kevin's action, it decided to adopt a formal policy on this subject. Thus, on 5/17/16, the Board adopted the following policy:

Except for games conducted in the evening, unless extreme circumstances dictate otherwise, on a case-by-case basis, and except for those players who must sit out for a round or part of a round, each game sponsored by Salem Bridge Club shall consist of a minimum of 26 boards to be played per player. However, when only three tables are in play a minimum of 25 boards is permissible.

Club Asset Award. This award was created by Board action on 10/17/17 at Dick Pitzer's suggestion. It goes to the club member ***"who has extended themselves beyond that necessary to support our organization."*** The Board designates each year's recipient which is announced at our annual meeting (December 21st this year). Loren Meyer was the first recipient of this award. This year's award will go to **Judy Lathrop.**

Follow-up on Previous Board Actions.

1- **COMMEMORATING DECEASED MEMBERS.** In April, the board passed the following motion: ***"To honor our deceased members, we will create and maintain a Memory Book, a web page, and observe a moment of silence at the Unit Christmas Party."*** Laurie Gille and Jan Petroski have agreed to take on this function. They are including club activities as part of the memory book.

2- **TELEPHONE.** Susan will make sure the club's telephone is placed in the playing area before and during games.

Adjournment. The meeting was adjourned at 10:55 a.m. The next regular Board meeting will be held Tuesday, January 15, 2019 at 10 a.m. The club's annual meeting will be held on Friday, December 21 at 12 noon. Two nominees for board positions are on the agenda: Judy Lathrop and David Astle. A Notice of Annual Meeting was posted today.

David Astle, Secretary